

 <p>Financial Assistance Award</p> <p>DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>		Award Number	01539-00		
		Award Title	Boat Launch Ramp Repair		
		Performance Period	January 8, 2018 through December 31, 2018		
Authority 112 Stat 1854	CFDA Number 90.100	Recipient Organization & Address Native Village of Port Heiden 2200 James Street Port Heiden, AK 99549-0000			
Denali Commission Finance Officer Certification		Phone: Recipient DUNS # 612094388 TIN # 92-0059922			
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$99,911.00		\$0.00		\$99,911.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$99,911.00	\$0.00	\$0.00	\$0.00	\$99,911.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
Signature of Authorized Official - Denali Commission Electronically Signed		Typed Name and Title Mr. Jay Farmwald Director of Programs		Date 01/23/2018	

AWARD ATTACHMENTS

Native Village of Port Heiden

01539-00

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1. Terms and Conditions
 2. Attachment A

Financial Assistance Award Terms and Conditions
Between the Denali Commission and the Native Village of Port Heiden for
Boat Launch Ramp Repair Project
Award No. 1539
11 December 2017

1. Project Summary

- a. Scope of Work: Repair boat launch ramp in Port Heiden
- b. Deliverables:
 - Project plans
 - Repaired boat launch ramp
- c. Budget: The Commission is making \$ 99,911 available for the project via this Financial Assistance Award (FAA). This amount includes all direct, indirect, and pre-award costs (if any) authorized pursuant to 2 CFR 200.458. All Commission funding is intended to be used for the scope of work identified in this FAA only. Any funds remaining after the full scope of work has been completed shall be returned to the Denali Commission consistent with 2 CFR 200.319.
- d. Delivery Method: The project plans will be produced by the Native Village of Port Heiden. Construction will be performed by force account utilizing local labor, equipment, and materials.
- e. Performance Period: The Period of Performance for this FAA is 8 January 2018 through 31 December 2018. In accordance with 2 CFR 200.309 recipients can only incur obligations or costs against this FAA during the Period of Performance, unless specifically authorized in the Special Provisions (Section 14 of this document). If a project cannot be completed within the approved Period of Performance, an extension request must be made in accordance with the Commission's *Recipient Guidelines and Requirements* (RGR) document dated July 2015, available at www.denali.gov.

More detailed information on scope, deliverables, budget, funding, project delivery method and/or management plan, schedule and key milestones are included in Attachment "A" dated 11 December 2017.

2. Project Reporting and Commission Site Visits

Progress reports and a close-out report are required under this FAA. Progress Reports shall be submitted at the frequency stipulated in the Special Provisions. The Closeout Report shall be completed within 90-days of the end of the Period of Performance. All reports must be submitted using the Denali Commission's on-line Project Database System, available at www.denali.gov/dcpdb.

Commission staff or agents of the Commission may make visits to the project site and/or home office to monitor progress during and/or after the Period of Performance. The Recipient shall coordinate and make information available as necessary to facilitate any such site visits.

Refer to the *Recipient Guidelines and Requirements* document for further information related to reports and site visits.

3. Payments

Payments under this FAA will be made in accordance with 2 CFR 200.305 by electronic transfer in response to a Standard Form 270 (SF-270) "Request for Advance or Reimbursement", submitted by the Recipient. At a minimum, all 270's must include summary cost information on labor, materials, contracts/consultants, and indirect costs. Detailed documentation is required for any single expenditure greater than \$50,000. If Pre-award Costs and/or Advance Payments are authorized under this FAA, the Special Provisions will indicate so. Requests for reimbursements may be made as needed. Refer to the *Recipient Guidelines and Requirements* document for further information about submitting SF-270's.

4. Modifications

In accordance with 2 CFR 200.308, the Recipient shall report deviations in project scope, budget, delivery method, management plan, schedule, or changed site conditions, and request prior approvals from the Program Manager. The Recipient shall also submit written requests to the Program Manager for the replacement of Key Staff identified in the Special Provisions. Refer to the *Recipient Guidelines and Requirements* document for further information about modifying a Financial Assistance Award.

5. Financial Management, Record Keeping, Internal Controls, and Audits

The Recipient must have financial management and record keeping systems that are consistent with 2 CFR 200.302. If the Recipient is a State organization it must expend and account for FAA funds in accordance with applicable State laws and procedures for expending and accounting for the State's own funds.

The Recipient must establish and maintain effective internal controls with respect to this FAA that are consistent with 2 CFR 200.303.

In accordance with 2 CFR 200.501, Recipients that expend \$750,000 or more of federal funds in a year shall have a single or program-specific audit conducted for that year.

Refer to the *Recipient Guidelines and Requirements* document for further information about financial management, record keeping, internal controls and audits.

6. Direct and Indirect Costs

All direct costs must be allowable and reasonable. Indirect costs must be allocable based on accepted accounting policies and practices. Indirect costs must be specifically included as a line item or identified with appropriate notes in the approved FAA budget. Refer to 2 CFR 200 Subpart E (Cost Principles) and the *Recipient Guidelines and Requirements* document for further information on direct and indirect costs.

7. Sub-Awards and Contracts

All sub-awards and contracts issued by the Recipient under this FAA must comply with 2 CFR 200.331 and Appendix II to 2 CFR 200. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

8. Acknowledgement of Support

The Recipient shall name the Denali Commission as a financial contributor and project/program partner in all media correspondence related to the work supported by this FAA. If Commission funds are used for construction, the Recipient shall also display a sign at the construction site that acknowledges the Commission's support. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

9. Real and Personal Property

In accordance with 2 CFR 200.311, 313, and 316 the Denali Commission may require the Recipient to execute a security interest or other public notice of record to indicate that real or personal property acquired or improved, in whole or in part, with Federal funds is subject to a Federal interest. Any such requirements under this FAA, including post project reporting in accordance with 2 CFR 200.329, will be stipulated in the Special Provisions.

10. Conflict of Interest

In accordance with 2 CFR 200.112, the Recipient must disclose in writing any potential conflicts of interest to the Commission. In addition, 2 CFR 200.318 requires that Recipients maintain written standards of conduct covering conflicts of interest and governing the performance of their employees engaged in the selection, award, and administration of contracts. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

11. Denali Commission Policies

Recipients may be required to comply with certain published Denali Commission policies which can be found in the *Recipient Guidelines and Requirements* document. Applicable policies are referenced in the Special Provisions of this FAA, and specific requirements/deliverables (if any) are stipulated in Appendix A.

12. Laws and Regulations

Recipients are required to comply with all applicable Federal laws and regulations. General categories of potentially applicable laws and regulations are summarized below. Refer to the *Recipient Guidelines and Requirements* document for further information on specific laws and regulations that may apply.

- a. Debarment and Suspension
- b. Whistle-blower Protection
- c. Non-Discrimination
- d. Lobbying and Propaganda
- e. Environmental
- f. Drug-Free Workplace
- g. Travel
- h. Human Rights
- i. Animal Welfare
- j. Executive Compensation

13. Other Provisions

- a. The United States expressly disclaims any and all responsibility or liability to the Recipient or sub-recipients for the actions of the Recipient or sub-recipients resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this FAA, including sub-awards, contracts, or sub-contracts issued in connection with this FAA.
- b. To the maximum extent practicable, considering applicable laws, the Recipient shall accomplish the project contemplated by this FAA using local Alaska firms and labor.
- c. All terms and conditions contained in this FAA apply to any sub-recipient under this FAA.
- d. Failure to comply with the provisions of this FAA or maintain satisfactory performance may result in additional FAA conditions pursuant to 2 CFR 207. This includes but is not limited to: temporarily withholding of payments pending the correction of the deficiency; disallowance of project costs; wholly or partially suspending or terminating the FAA. In addition, failure to comply with the provisions of this FAA may also have a negative impact on the Recipient's eligibility for future Federal awards.

14. Special Provisions

Progress Reports: Shall be submitted on a quarterly basis. The first reporting period is 8 January 2018 to 31 March 2018, and quarterly thereafter in accordance with the Commission's *Recipient Guidelines and Requirements*.

Pre-award Costs: N/A

Key Staff:

- Adrienne Christensen (Project Manager)
- Miranda Lind (Bookkeeper)

Advance Payments: N/A

Federal Property Interests and Reporting Requirements: N/A

Denali Commission Policies: N/A

Ownership and Site Control: The recipient shall develop and execute all necessary documents and agreements required to establish site control and/or right of access to any properties effected by execution of the project.

Bonds and Insurance: The Denali Commission shall be named as an Additional Insured on Port Heiden's Liability Insurance Policy, as well as on the Liability Insurance Policy of professional services consultants and surveyors that may be retained as part of the project.

15. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Native Village of Port Heiden
Chris Allard Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-4714 Fax: 907-271-1415 E-mail: callard@denali.gov	Adrienne Christensen Project Manager P.O. Box 49007 Port Heiden, AK 99549 Phone: 907-947-0985 Fax: 907-837-2297 E-mail: adriannec@portheidenalaska.com
Janet Davis Grants Management Officer 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3036 Fax: 907-271-1415 E-mail: jdavis@denali.gov	Miranda Lind Bookkeeper P.O. Box 49007 Port Heiden, AK 99549 Phone: 907-837-2296 Fax: 907-837-2297 E-mail: miranda@portheidenalaska.com

***Financial Assistance Award 1539
Between the Denali Commission and Native Village of Port Heiden
for Boat Launch Ramp Repair
Attachment “A”
11 December 2017***

Scope of Work

Background: The Community of Port Heiden is experiencing significant coastal erosion along the shore of Bristol Bay. Several homes in Meshik, the old village site, have been torn down before they were washed away and the fuel tank farm has been relocated to move it away from the eroding coastline.

The existing boat launch ramp is a vital piece of infrastructure for Port Heiden that is used to launch fishing boats and as the barge landing to receive supplies and materials. It is built of sand, gravel, and soil and must be rebuilt every few months due to erosion.

The grant application, dated 1 June 2017 from the Native Council of Port Heiden, and subsequent information provided in an email from Adrienne Christensen on 24 July, describes the pre-planning that has taken place including a sketch, list of materials and a general schedule to repair and protect the boat ramp.

The proposed work is consistent with categorical exclusion B1 in the Denali Commission’s NEPA regulations published 11 August 2016 and is excluded from further analysis upon completion of the Commission’s CATEX checklist.

Tasks:

- Prepare a site plan showing the locations of the boat ramp and the material source
- Prepare a plan and profile and other drawings necessary to repair and protect the ramp, with dimensions and materials identified, prior to expending funds on construction
- Prepare a project summary document that describes how the repaired ramp will be a durable, long-term improvement over the existing ramp
- Finalize a list of materials and supplies needed for the project
- Secure all permits and approvals required to construct the project
- Prepare CATEX checklist for review and execution by the Commission
- Construct the improvements

Deliverables

- Construction Drawings
- Project Summary
- CATEX Checklist
- Completed Project

Budget

The budget for the proposed work is \$99,911. The Denali Commission is making available the full amount. Additional information regarding budget and funding is included in the table on page 3.

Delivery Method

The Native Village of Port Heiden will perform the work via force account utilizing local labor. Materials will be procured in accordance with the Tribe’s procurement policy.

Schedule

Key project milestones are as delineated below.

- | | |
|---|-------------------|
| • Submit Construction Plans and Project Summary | 1 February 2018 |
| • Submit list of required permits | 1 February 2018 |
| • Submit CATEX Checklist | 1 February 2018 |
| • Order materials | 15 February 2018 |
| • Begin construction activities | 1 June 2018 |
| • Complete construction activities | 30 September 2018 |
| • Award Closeout | 31 December 2018 |

BUDGET AND FUNDING ¹				
<i>Line</i>	Item/Activity	Total Budget	Funding Denali Commission	Basis / Notes
1	REPAIR BOAT LAUNCH RAMP			
2	Local Labor ²			
3	Project Manager	\$7,764		20 person-days @ \$388/day
4	Equipment Operators	\$22,184		80 person-days @ \$277/day
5	Mechanics	\$2,218		80 hours @ \$55.46/hour
6				
7	Subtotal Local Labor	\$32,166	\$32,166	
8	Heavy Equipment Rental			
9	Dump Trucks	\$12,540		2 Trucks for 10 days
10	Loader	\$12,540		10 days
11	Excavator	\$5,425		5 days
12				
13	Subtotal Heavy Equipment	\$30,505	\$30,505	
14	Materials			
15	Cement	\$1,800		200 bags @ \$9/bag
16	Rebar	\$1,000		NVPH estimate
17	Gravel	\$6,000		2000 CY @ \$3/CY
18	Subtotal Materials	\$8,800	\$8,800	
19	Supplies and Other Direct Costs			
20	Fuel	\$17,790		3000 gallons @ \$5.93/gallon
21	Oil, lube, other maintenance supplies	\$650		NVPH estimate
22	Freight	\$5,000		NVPH estimate
23	Subtotal Supplies and Other Direct Costs	\$23,440	\$23,440	
24				
25	TOTAL REPAIR BOAT LAUNCH RAMP	\$94,911		
26				
27	INDIRECT COSTS ³			
28	Indirect Costs	\$6,441		10% of lines 7,18, and 23
29	Adjusted Indirect Costs	\$5,000	\$5,000	Per 19-Nov-2017, email from Adrienne Christensen, Director of Business Development, total indirect costs on the project will be capped at \$5,000
30	Project Totals			
31	TOTAL ALL COSTS	\$99,911		
32	Funding			
33	Denali Commission Award		\$99,911	
34	Total Recipient Contributions	\$0		See note 4
35	Total Project Budget	\$99,911		

Notes

1. Budget estimates based on data provided in the Native Village of Port Heiden Grant Proposal dated 1 June 2017.

2. All labor rates are fully burdened.

3. NVPH does not have a negotiated indirect cost rate; the agreed upon indirect cost cap is less than the 10% de-minimus rate in 2 CFR 200.414.

4. Construction cost less than \$100,000 therefore local match not required per Commission policy dated 9 December 2016.